



GUJARAT AYURVED UNIVERSITY
UNIVERSITY SCHOOL OF CONTINUING
EDUCATION IN AYURVEDA
JAMNAGAR-361 008. Gujarat State

Email : sce@ayurveduniversity.com

Website : www.continuouseduayu.com

Guidelines for granting Understanding of Collaboration (UoC) between Gujarat Ayurved University, Jamnagar and _____ on cooperation and collaboration in the field of Ayurved.

A. For Practitioner, Students' and Teachers Domain activities of Ayurved.

B. Approval of the courses for propagation and promotion of Ayurved and allied sciences.

- The Management body of any institution or organization or NGO having long standing track record of education and health care service or social service fulfilling the basic qualifications and conditions (minimum of 3 years) of standing work record in the concerned field with properly constituted registration, Memorandum of Association etc. legal requisites can apply for the collaboration by submitting their request in the prescribed application form along with application fees to the USCE, Gujarat Ayurved University on or before 1 month.
- The Organizations can submit the application as per the prescribed format providing all the requisite details. The applicant institute or organization shall pay a fee of Rs. 10,000/- (Rupees Ten Thousand Only) as application processing fees per certificate course.
- Preliminary processing of the application and documents attached would be carried out by the USCE, G.A.U, Jamnagar. For this purpose the applicant organization has to pay scrutiny fee of Rs.5,000/- (Rupees Five Thousand only).
- A two member visitation committee shall be formed by Hon'ble Vice Chancellor when ever required.
- The Visitation Committee shall verify the infrastructure facilities and human resources available with the applicant organization. Further the applicant organization has to bear the expenses incurred by the committee regarding this purpose.
- On the basis of this report of the Visitation Committee, the Syndicate will approve the application for granting approval of the applicant organization/institute.
- The recognized organization or centre have to pay an amount of 30% of the fees collected per course as a non-refundable fee to the USCE.

- The University shall send an inspection team once every two years to ascertain whether the conditions on which the recognition given are maintained or not. All the expenses regarding traveling/boarding/lodging for this purpose shall be paid by the concerned institute/college not less than University rules prevailing at that time.
- The details regarding academic activities and fees structure are enlisted below:
 - a) Application fee - one time (Rs. 10,000/-) per certificate course
 - b) Scrutiny fee - one time (Rs. 5000/-) per certificate course
 - c) Visitation fee - once every two years (traveling/boarding/lodging- not less than University rules prevailing at that time)
 - d) Course fee - 30 % fees of course fee (per course and per batch) to be deposited in the USCE account.
- Tuition fee shall be decided by the concerned institute in consultation with USCE, each course shall have a separate tuition fee structure, however it is a matter of concerned institute.
- The institutes shall not collect lower fee than the USCE fee structure as offered for the course by USCE, however the higher side is left to the decision of concerned institute.
- Each course shall have minimum & maximum number of students per batch as decided in between USCE and the concerned institute.
- Course syllabus and curriculum shall be approved by the USCE.
- Evaluation sheet of the participants shall be carried out by the concerned institute and the same should be reported to the USCE.
- Resource persons may be given appreciation certificate by the head of the concerned institute.
- The final certification shall be given by the concerned institute along with USCE name and logo, however the certificate draft should be approved by USCE
- The signing authority for the certificate shall be the head of the concerned institute.
- The Head of the concerned institute shall collect following things and maintain the data mandatory and the same shall be submitted to the USCE every course.
 - ✓ Course fee
 - ✓ Certified attendance sheet of participants.
 - ✓ Feedback form with photographs by individual student in sealed cover per course.

- **Notification on the Certificate:-** The below mentioned details shall be printed by applicant institute, at the bottom of the certificate, in font type Times New Roman and font size 11, on each and every certificate.

"This Certificate is intended for knowledge, skill development and capacity building purpose and does not allow the holder to do medical practice".